



TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING

Date: March 2, 2021

Time: 7:00PM

Location: Each of the Committee Members and the Guests Participated Utilizing the ZOOM Videoconferencing Platform or by Phone Conference

Attendance: Allen Reedy, Jim Feeney, Michael Rademacher, Bob Jefferson, John Maher, Greg Walters, Brett Lambert, Bill Hayner (*Absent*: Peter Martini)

Guests: Steve Kirby, Vertex; David Steeves; Weston and Sampson

The Chairman Allen Reedy called the meeting to order at 7:02 PM.

The Chairman advised of the addition to committee membership of Michael Rademacher as the School Superintendent's designee for non-school projects.

TOWN YARD

The Chairman provided an update on the project by reading an email from the Town's Project Manager, Josh Sydney, which provided as follows:

- Trade contractor amendment #1 was issued by Weston and Sampson on 2/22
- Trade contractor amendment #2 will be issued this upcoming week.
- Trade contractor bid proposals are due on Friday 3/5.
- Non trade contractor proposals are due on Friday 3/12.
- GMP proposal is due on Friday 3/19.
- Team goal to have GMP reconciled approximately the week of 4/5-4/9.
- Issue construction manager notice to proceed (NTP) and mobilize on-site end of April or early May 2021.
- The team has continued coordination calls with AHS regarding server room relocation. AHS server room requirements are evolving with additional scope and redundant fiber lines. DPW team is working diligently to accommodate these requests.
- BDA testing has been completed at buildings A, B, C and D. Radio frequency testing passed; project team will seek a waiver from Arlington Fire department or further clarification if BDA systems are required.
- Project team is in receipt of pricing to modernize freight elevator in building E. Will have pricing as an alternate within GMP.
- Project team meet with ABC Movers (off state bid list) on Friday 2/26 to discuss moving occupants out of building A to Maple Street. Pricing is expected this week.

- One invoice has been submitted from Weston & Sampson (attached for reference) that we will be requesting approval.

The committee requested that the design team provide a written update regarding the issuance of the GMP bid as soon after its receipt as possible. The invoice from Weston and Sampson in the amount of \$155,950 was unanimously approved on a roll call vote having been moved by Jefferson seconded by Hayner.

HOUSEKEEPING

The minutes of the February 16, 2021 meeting were unanimously approved on a roll call vote with Jefferson and Rademacher abstaining having been moved by Hayner seconded by Lambert.

CENTRAL SCHOOL

Mr. Kirby gave an update on the progress of the work. Ductwork, piping, wall framing and drywall work are progressing. The plumbing, building and electrical inspectors have all been on site. A meeting was held with Broadlink on the audio visual needs of the project. Mr. Kirby provided photos of the ongoing work. He stated that the project is still within budget as some members voiced concerns on the diminishing contingency line item with the work just half complete. Mr. Lambert stated that at the committee's request he and Mr. Martini had reviewed the change order log with a view to examining how many were related to design errors. Mr. Kirby will bring the committee's concern to the architect's attention. This matter will be revisited at a future date.

Whereupon a motion was made by Hayner seconded by Maher to adjourn at 8:20 PM and it was unanimously voted.

Respectfully Submitted,
John F. Maher, Clerk